



# THE UNIVERSITY OF TULSA

## Center for Global Engagement

### Exchange Programs Information Sheet

#### Exchange Contact

University Name	The University of Tulsa
Contact Person, title, and email	<p>Inbound:</p> <ul style="list-style-type: none"> <li>- Laura Semenow, Director of Center for Global Engagement <a href="mailto:laura-semenow@utulsa.edu">laura-semenow@utulsa.edu</a>, 1 (918) 631-3226</li> <li>- Sasha Zainal, Education Abroad Coordinator <a href="mailto:sasha-zainal@utulsa.edu">sasha-zainal@utulsa.edu</a> 1 (918) 631-3086</li> </ul> <p>Outbound:</p> <ul style="list-style-type: none"> <li>- Laura Semenow, Director of Center for Global Engagement <a href="mailto:laura-semenow@utulsa.edu">laura-semenow@utulsa.edu</a> 1 (918) 631-3226</li> <li>- Rachael Brown, Assistant Director for Education Abroad <a href="mailto:rachael-brown@utulsa.edu">rachael-brown@utulsa.edu</a> 1 (918) 631-2894</li> <li>- Sasha Zainal, Education Abroad Coordinator <a href="mailto:sasha-zainal@utulsa.edu">sasha-zainal@utulsa.edu</a> 1 (918) 631-3086</li> </ul>
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Telephone Numbers	Laura Semenow's Number 1 (918) 631-3226 / Text or WhatsApp: 1 (918) 497-0304 Main Office Number: 1 (918) 631-2329 <b>Campus Security (24/7) 1 (918) 631-5555</b>
Email	General Office: <a href="mailto:global@utulsa.edu">global@utulsa.edu</a>
Student exchange related website	Information: <a href="https://global.utulsa.edu/incoming-students/">https://global.utulsa.edu/incoming-students/</a> Facebook: <a href="https://www.facebook.com/tulsacge">https://www.facebook.com/tulsacge</a>
Other CGE Contacts	<ul style="list-style-type: none"> <li>• Vivian Wang, Vice Provost for Global Engagement, <a href="mailto:vivian-wang@utulsa.edu">vivian-wang@utulsa.edu</a> 1 (918) 631-2152</li> <li>• Kimberly Henderson, Associate Director <a href="mailto:kimberly-henderson@utulsa.edu">kimberly-henderson@utulsa.edu</a> 1 (918) 631-2667</li> <li>• Carla Guthrie, Senior SEVIS Compliance Officer <a href="mailto:carla-guthrie@utulsa.edu">carla-guthrie@utulsa.edu</a> 1 (918) 631-3114</li> <li>• Meagan Henningsen, Global Programs Coordinator <a href="mailto:mmh2398@utulsa.edu">mmh2398@utulsa.edu</a> 1 (918) 631-3230</li> <li>• Stephanie Luker, CGE Operations Manager <a href="mailto:stephanie-luker@utulsa.edu">stephanie-luker@utulsa.edu</a> 1 (918) 631-2895</li> </ul>

	<ul style="list-style-type: none"> <li>• Kaili Zhang, Manager of International Recruitment <a href="mailto:kaili-zhang@utulsa.edu">kaili-zhang@utulsa.edu</a> 1 (918) 631-2436</li> <li>• Monica Scott, International Admissions Specialist <a href="mailto:monica-scott@utulsa.edu">monica-scott@utulsa.edu</a> 1 (918) 631-2303</li> </ul>
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### **Application**

Due Date for Completed Online Application (late applications can be considered, please ask)	Spring Semester	October 1 <sup>st</sup>
	Fall Semester/Academic Year	May 1 <sup>st</sup>
Documents to be submitted as part of the on-line Application	<p>*Confirmation of Financial Resources (CFR) Students must show financial support in the amount of Tulsa’s Estimated Living Expenses for each semester spent at TU. The CFR must contain original signature(s) and a bank’s official stamp.</p> <p>*Original TOEFL (or Cambridge, Duolingo or IELTS) Score (if English is not the first language)</p> <p>*Letter of Motivation/Statement of Interest</p> <p>*Official University Transcript/Academic Records (in English)</p> <p>*Clear Copy/Scan of Passport</p>	
How to obtain application materials	<p>We have an online application. To apply, students go to:</p> <p><a href="http://utulsa.studioabroad.com/?go=exchange">http://utulsa.studioabroad.com/?go=exchange</a></p> <p><b>Please send us an e-mail nominating the student and we will reach out to them with application instructions. Applications will only be considered if the student was nominated by e-mail by the partner university.</b></p>	
Minimum English Requirement (undergraduates):  For graduates go <a href="#">here</a> .	<p>English as the language of instruction at home university</p> <p>TOEFL iBT (Score: internet based = 70)</p> <p>IELTS (Overall Band Score: 6.0 or higher)</p> <p>Duolingo (for undergraduates – score of 100 or higher)</p> <p>Other (SAT: US college entrance exam - verbal score 420 )</p> <p>Cambridge: minimum of 169 with no individual score below 162. Results must be less than two years old.</p>	
Minimum GPA Requirement (4.0 scale)	None	

**Current Academic Calendar** <http://utulsa.edu/academic-calendar/>

2024-2025	Fall Semester 2024	Spring Semester 2025
Arrival Date	August 9-12	TBA
Orientation	August 13-18	TBA
First day of class	August 19	January 21
Last day of class	December 2	May 5
Examination Period	December 5-6, 9-12	May 8-9, 12-15
Semester Breaks	November 25-29	March 17-21

**Academic information**

Language of Instruction	English
Number of hours per week per course	45 contact hours per each 3-credit course
Required number of courses	4 courses (3 credits) = 12 US credits per semester (minimum enrollment for Undergraduates). 9 US credits is the minimum enrollment for Graduate/Law Students may take up to 6 courses per semester (18 US credits is the maximum enrollment)
Number of weeks of study	15 weeks
Compulsory courses	None
Language support	Tutoring services for a fee.
Course registration period and procedures (eg. pre-arrival registration?)	Students will be enrolled before arrival. Enrollment can be changed during the first week of classes.
Is there an academic advisor to assist in choosing courses?	Yes.
Credit system	US credits
Number of years study and credits required for regular students to graduate?	4 years or 124 US credit hours
Grading system	Letter grades and a GPA system. Courses can also be taken Pass/Fail
College of study where exchange students are able to register courses	

Collins College of Business Henry Kendall College of Arts & Sciences College of Engineering & Computer Sciences Oxley College of Health and Natural Sciences Law School (with permission) Graduate School (with permission)
Available courses: <a href="http://bulletin.utulsa.edu/">http://bulletin.utulsa.edu/</a> Schedule of courses: <a href="http://www.utulsa.edu/course-schedule">Course Schedule - The University of Tulsa (utulsa.edu)</a>

**Accommodation**

Is there a pick-up service provided upon arrival?	There is airport pickup at a designated window of time. Students will receive information by e-mail to sign up. Students can also take a quick cab/Uber ride from airport to campus.
How can exchange students apply for accommodation?	After acceptance, students will receive information on applying for accommodations. Students must pay the \$250 deposit to reserve their housing.  On-campus housing is required and guaranteed. More information at <a href="http://utulsa.edu/campus-life/housing-dining/">http://utulsa.edu/campus-life/housing-dining/</a>
Cost of accommodation	About \$4,300 per semester
Is there a kitchen facility available in the student accommodation? (or a meal plan)	Student Dormitories – cooking facilities are available; a meal plan for eating in the cafeteria is available and may be required for some students. Student Apartment – cooking facilities are available in each apartment; the meal plan is optional.
Homestay program details (if applicable)	None
Are there any included services with accommodation? (eg. Utilities, Internet Service, Air-Conditioning)	Yes

**Financial matters for exchange students**

Are there any required fees to be paid by students? (ex: Student Union Fee)	\$250 housing deposit; Health insurance, approx. \$1000 per semester.  The University is providing access to online textbooks at no cost to exchange students.
<b>ESTIMATED LIVING COSTS</b>	
Textbooks	see the note above
Food	\$2700 per semester
Social Activities	\$1500-\$2000 per semester
Transportation	\$300-500 per semester
Others	Tulsa health insurance, about \$1000 per semester

### ***Employment***

Are there employment opportunities for exchange students?	Yes – On-campus only – up to 20 hours per week
Internship opportunities for exchange students?	Yes. Volunteer opportunities too.
If there are employment opportunities, what are the employment regulations and procedures?	Students must seek permission from our SEVIS Compliance Officer (immigration) for any employment. Students may seek employment (J-1 academic training) after their study program has finished.

### ***VISA Procedures and assistance***

After receipt of the Acceptance/Welcome packet (which will include the DS-2019 immigration document & instructions), students will need to apply and pay for the **J-1 Visa for Exchange Visitors** at the nearest U.S. Embassy/Consulate in their country of residence. Please pay close attention to immigration requirements and regulations to maintain student status while in the U.S. Follow all instructions and complete forms accurately.

<http://j1visa.state.gov/programs/college-and-university-student/>