



THE UNIVERSITY OF TULSA

Center for Global Engagement

AT A GLANCE

- University Name: University of Tulsa
- Office Address: Center for Global Engagement, Holmes Student Center at Hardesty Hall 3rd Floor, University of Tulsa, 800 S. Tucker Drive, Tulsa, Oklahoma 74104, USA

CONTACT PERSON, TITLE, AND EMAIL

Inbound:

- Laura Semenow, Director of Center for Global Engagement
 - laura-semenow@utulsa.edu, 1 (918) 631-3226
- Sasha Zainal, Education Abroad Coordinator
 - sasha-zainal@utulsa.edu, 1 (918) 631-3086

Outbound:

- Laura Semenow, Director of Center for Global Engagement
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- Rachael Brown, Assistant Director for Education Abroad
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- Sasha Zainal, Education Abroad Coordinator
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TELEPHONE NUMBERS

- Laura Semenow's Number 1 (918) 631-3226 / Text or WhatsApp: 1 (918) 497-0304
- Main Office Number: 1 (918) 631-2329
- **Campus Security (24/7) 1 (918) 631-5555**

EMAIL

General Office: global@utulsa.edu

STUDENT EXCHANGE RELATED WEBSITE

- Information: <https://global.utulsa.edu/incoming-students/>
- Facebook: <https://www.facebook.com/tulsacge>

<p>OTHER CGE CONTACT</p>	<ul style="list-style-type: none"> • Vivian Wang, Vice Provost for Global Engagement, <ul style="list-style-type: none"> ◦ vivian-wang@utulsa.edu 1 (918) 631-2152 • Kimberly Henderson, Associate Director <ul style="list-style-type: none"> ◦ kimberly-henderson@utulsa.edu 1 (918) 631-2667 • Carla Guthrie, Senior SEVIS Compliance Officer <ul style="list-style-type: none"> ◦ carla-guthrie@utulsa.edu 1 (918) 631-3114 • Meagan Henningsen, Global Programs Coordinator <ul style="list-style-type: none"> ◦ mmh2398@utulsa.edu 1 (918) 631-3230 • Stephanie Luker, CGE Operations Manager <ul style="list-style-type: none"> ◦ stephanie-luker@utulsa.edu 1 (918) 631-2895 • Kaili Zhang, Manager of International Recruitment <ul style="list-style-type: none"> ◦ kaili-zhang@utulsa.edu 1 (918) 631-2436 • Monica Scott, International Admissions Specialist <ul style="list-style-type: none"> ◦ monica-scott@utulsa.edu 1 (918) 631-2303
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APPLICATION INFORMATION

<p>DUE DATE FOR COMPLETED ONLINE APPLICATION</p>	<p>Spring Semester</p> <ul style="list-style-type: none"> • October 1st <p>Fall Semester/Academic Year</p> <ul style="list-style-type: none"> • May 1st <p>**Late applications can be considered, please ask.</p>
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<p>HOW TO OBTAIN APPLICATION MATERIALS</p>	<p>We have an online application. To apply, students go to: http://utulsa.studioabroad.com/?go=exchange</p> <p><i>**Please send us an e-mail nominating the student and we will reach out to them with application instructions. Applications will only be considered if the student was nominated by e-mail by the partner university.</i></p>
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DOCUMENTS TO BE SUBMITTED AS PART OF THE ONLINE APPLICATION:

*Confirmation of Financial Resources (CFR)

Students must show financial support in the amount of Tulsa's Estimated Living Expenses for each semester spent at TU. The CFR **must** contain original signature(s) and a bank's official stamp.

*Original TOEFL (or Cambridge, Duolingo or IELTS) Score (if English is not the first language)

*Letter of Motivation/Statement of Interest

*Official University Transcript/Academic Records (in English)

*Clear Copy/Scan of Passport

MINIMUM ENGLISH REQUIREMENT (UNDERGRADUATES):

- English as the language of instruction at home university
- TOEFL iBT (Score: internet based = 70)
- IELTS (Overall Band Score: 6.0 or higher)
- Duolingo (for undergraduates – score of 105 or higher)
- Other (SAT: US college entrance exam - verbal score 420)
- Pearson 48 (no individual score below 42)
- Cambridge: minimum of 169 with no individual score below 162. Results must be less than two years old.

For minimum English requirement for graduates go [here](#).

**MINIMUM GPA
REQUIREMENT
(4.0 SCALE)**

None

CURRENT ACADEMIC CALENDAR

<http://utulsa.edu/academic-calendar/>

2024-2025	FALL SEMESTER 2024	SPRING SEMESTER 2025
Arrival dates	August 16-18	TBA
Orientation	August 19-23	TBA
First day of class	August 26	January 21
Last day of class	December 9	May 5
Examination period	December 12-13, 16-19	May 8-9, 12-15
Semester breaks	November 25-29	March 17-21

ACADEMIC INFORMATION

Language of instruction	English
Number of hours per week per course	45 contact hours per each 3-credit course
Required number of courses	4 courses (3 credits) = 12 US credits per semester (minimum enrollment for Undergraduates). 9 US credits is the minimum enrollment for Graduate/Law Students may take up to 6 courses per semester (18 US credits is the maximum enrollment)
Credit system	US credits
Number of years study and credits required for regular students to graduate?	4 years or 124 credit hours
Grading system	Letter grades and a GPA system. Courses can also be taken Pass/Fail
Number of weeks of study	15 weeks
Compulsory courses	None
Language support	Tutoring services for a fee
Course registration period and procedures (eg. pre-arrival registration?)	Students will be enrolled before arrival. Enrollment can be changed during the first week of classes.
Is there an academic advisor to assist in choosing courses?	Yes

COLLEGE OF STUDY WHERE EXCHANGE STUDENTS ARE ABLE TO REGISTER COURSES:

- Collins College of Business
- Henry Kendall College of Arts & Sciences
- College of Engineering & Computer Sciences
- Oxley College of Health and Natural Sciences
- Law School (with permission)
- Graduate School (with permission)

Available courses: <http://bulletin.utulsa.edu/>

Schedule of courses: [Course Schedule - The University of Tulsa \(utulsa.edu\)](#)

ACCOMMODATION

<p>Is there a pick-up service provided upon arrival?</p>	<p>There is airport pickup at a designated window of time. Students will receive information by e-mail to sign up. Students can also take a quick cab/Uber ride from airport to campus.</p>
<p>How can exchange students apply for accommodation?</p>	<p>After acceptance, students will receive information on applying for accommodation. Students must pay the \$250 deposit to reserve their housing. On-campus housing is required and guaranteed. More information at http://utulsa.edu/campus-life/housing-dining/</p>
<p>Cost of accommodation</p>	<p>About \$4,300 per semester</p>
<p>Is there a kitchen facility available in the student accommodation? (or a meal plan)</p>	<p>Student Dormitories – cooking facilities are available; a meal plan for eating in the cafeteria is available and may be required for some students. Student Apartment – cooking facilities are available in each apartment; the meal plan is optional.</p>
<p>Homestay program details (if applicable)</p>	<p>None</p>
<p>Are there any included services with accommodation? (eg. Utilities, Internet Service, Air-Conditioning)</p>	<p>Yes</p>
<p>Accessibility details</p>	<p>https://accessibility.utulsa.edu</p>

FINANCIAL MATTERS FOR EXCHANGE STUDENTS

<p>Are there any required fees to be paid by students? (ex: Student Union Fee)</p>	<ul style="list-style-type: none"> • International student fee, about \$200 per semester • \$250 housing deposit • Health insurance, approx. \$1,000 per semester <p>*The University is providing access to online textbooks at no cost to exchange students.</p>
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ESTIMATED LIVING COSTS:

<p>Textbooks</p>	<p>See the note above</p>
<p>Food</p>	<p>\$2,700 per semester</p>
<p>Social Activities</p>	<p>\$1,500-\$2,000 per semester</p>
<p>Transportation</p>	<p>\$300-\$500 per semester</p>
<p>Others</p>	<p>International student fee, about \$200 per semester; Tulsa health insurance, about \$1,000 per semester</p>

EMPLOYMENT

<p>Are there employment opportunities for exchange students?</p>	<p>Yes, on-campus only (up to 20 hours per week)</p>
<p>Internship opportunities for exchange students?</p>	<p>Yes. Volunteer opportunities are available too.</p>
<p>If there are employment opportunities, what are the employment regulations and procedures?</p>	<p>Students must seek permission from our SEVIS Compliance Officer (immigration) for any employment. Students may seek employment (J-1 academic training) after their study program has finished.</p>

ENTRY REQUIREMENTS AND VISA PROCEDURES

Does the University require a physical or immunizations?

The University does not require a physical exam; however, Oklahoma law requires all students to provide a copy of their immunization (vaccination) record which contains the doctor's signature or clinic stamp. You may submit your record by uploading it here: <https://utulsa.edu/health-center/immunization-information/>
**Failure to submit the immunization record may result in a hold being placed on your ability to enroll.*

All students are required to provide proof of administration of 3 hepatitis B vaccinations and 2 MMR (measles, mumps and rubella) vaccinations. Also, all students living on campus are required to receive the meningitis (meningococcal vaccine). If you have questions, please contact the health center in person, by phone or email.
<https://utulsa.edu/health-center/>

After receipt of the Acceptance/Welcome packet (which will include the DS-2019 immigration document & instructions), students will need to apply and pay for the **J-1 Visa for Exchange Visitors** at the nearest U.S. Embassy/Consulate in their country of residence. Please pay close attention to immigration requirements and regulations to maintain student status while in the U.S. Follow all instructions and complete forms accurately.
<http://j1visa.state.gov/programs/college-and-university-student/>